

## **PGCE IT 1999-2000 – Lesson Plan pro-forma**

**Topic:** DESKTOP PUBLISHING                      **Date:** 25 May 2000

**Title:** Complete Implementation of Design                      **Time:** 9.40 – 10.30

**Class:** 9B1    **Room:** 1

**Lesson no. 4 in a sequence of 4 lessons**

### **Aim**

To round up lesson on desktop publishing

### **Learning Objectives**

**All:** Complete page 1 & 2 in a simple manner  
Print out their work

**Most:** Complete page 1 & 2 with colour and designs  
Print out and criticise their leaflets

**Some:** Complete their task and carry out adjustment, and put in finishing touch  
Design a discount voucher

### **Key Questions**

- Is the layout of my design alright? Do the words in any columns run across the folds?
- Does my leaflet have ALL the required information?

### **Resources**

Microsoft Publisher, Projector, handouts, design drafts created by free hand.

### **Links with IT NC/GCSE**

**3a** reorganise and present (information) in a variety of forms that are fit for purpose (i.e. advertising a restaurant). **3b, 2d.**

### **Links with previous lesson**

Completion of leaflet design

<b>Time</b> <i>(in mins.)</i>	<b>Pupil Activity</b>	<b>Teacher Activity</b>	<b>Resources</b>
0-5	Entry and Registration  Bring out their homework	Takes Register  Settle pupils down	Register
5-15	Discuss Homework	Go over homework with class	Homework sheet White board
15-20	Listen to teacher	Instruct class on what to check for in their publication	
20-25	Print publication	Give instruction to print out	PC Network MS Publisher
25 -47	Work on finishing off their design	Provide assistance	PC Network MS Publisher
47-50	Log off and exit		
<b>Homework/extension to next lesson</b>			
<b>Differentiation – alternative activities</b>			